



A Solid Investment in Your Future

Commercial Loan Information Sheet

Date: _____

Submitted by: _____ Member's Account Number(s) _____

Business Name: _____

Owner's Name(s): _____

Phones : Business _____ Cellular: _____ Email: _____

Contact's Name: _____ Date of Original Meeting: _____

Amount Requested \$ _____ Purpose of Loan: _____

Terms Requested including rate, time frame and collateral: _____

***Checklist:**

- _____ Business Loan Application signed and dated by each principal (20% ownership);
- _____ Business Tax Returns for the past two years;
- _____ Interim Financial Statements, (P & L, Balance Sheet), less than 30-days old;
- _____ Personal Financial Statement on each borrower and/or guarantor;
- _____ Personal Income Tax Returns for the past two years on each principal;
- _____ Active Personal account for each principal and business account(s) opened with ASI;
- _____ Business Documentation including Articles of Organization, Meeting Notes, Tax ID etc.
- _____ Short narrative describing your business and how the loan will be used;
- _____ A complete business plan for all start-up companies

ASI Employee Signature: _____ Teller Number _____

* Additional information may be necessary depending on the individual circumstances.

Fax info sheet to: (504) 734-7351, Email notification to business lending, Get Business Card